

CONSTITUTION

CONSTITUTION OF THE FAR NORTH R/C FLIERS

ASSOCIATED WITH MODEL FLYING NEW ZEALAND

CONTACT DETAILS

FAR NORTH R/C FLIERS
URL WWW.FNRFC.CLUB
EMAIL SECRETARY@FNRFC.CLUB

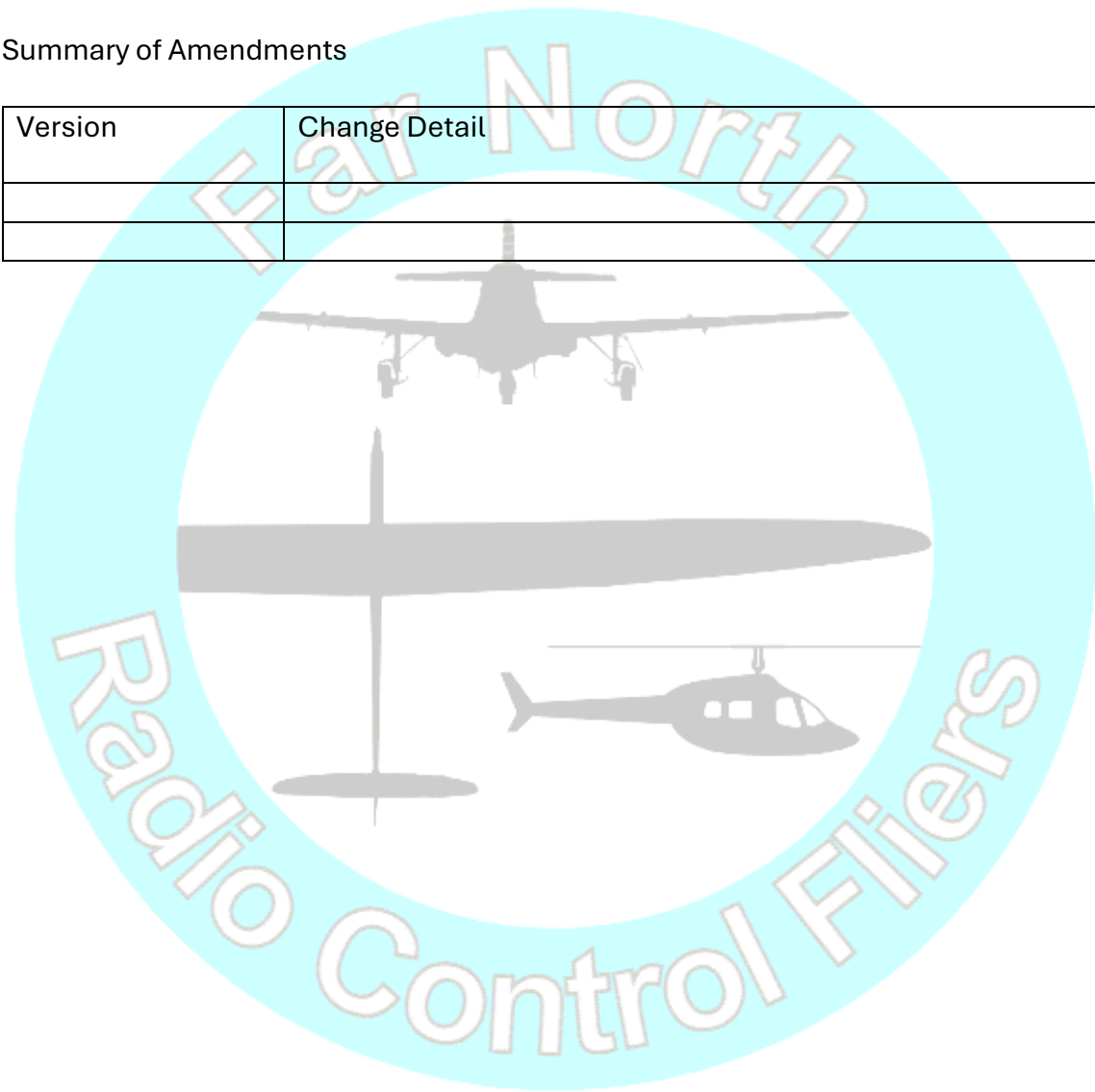
Far North R/C Fliers constitution.

Amendment Status

Version	Change	Detail	Date Approved

Summary of Amendments

Version	Change Detail



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1. MEMBERSHIP

The members of The Club shall be of the following classes

- a. **LIFE MEMBERS** May be appointed at any Annual General Meeting of The Club by the assembled members passing a resolution and Life Membership shall be confined to persons who have rendered meritorious service to the said sport generally or to this Club in particular. Life members shall be entitled to all the rights and privileges of club membership without the payment of a fee.
- b. **HONORARY MEMBERS** May be appointed by the management Committee for a period not exceeding twelve months and, in all cases, terminating at the next ensuing Annual General Meeting.
- c. **FULL MEMBER** Are any persons who in the opinion of the Management Committee are, or will be, actively engaged in the practice and/or promotion of the said sport and who may apply for membership.
- d. **JUNIOR MEMBER** Are any persons under the age of 18 years who in the opinion of the Management Committee may apply for membership. Junior members do not have voting rights
- e. **FAMILY MEMBER** Are the spouse or partner and dependents of a Full Member. Family members do not have voting rights and will not receive the club Newsletter or NZMAA Fliers World publication. Family Membership is applied for in the same manner as a Full Member.
- f. **ASSOCIATE MEMBER** May be any persons, fulfilling the conditions as laid down for ordinary members, except that associate members are affiliated to the NZMAA via another club. Associate members do not have any voting rights. An associate member may at any time apply for full active membership.

The Management Committee shall have full power to accept or decline any such application and should such application be declined can in no way be compelled to give reasons for doing so.

Applicants for membership shall submit applications for membership on the official form and be duly nominated and seconded by two full members of the club.

Those two members should if so called upon be prepared to appear before the Management Committee to answer any questions pertaining to such application as the Management Committee should feel called upon to ask.

The Club Secretary shall notify such applicants in writing of the Management Committee's decision.

Membership dues are payable as from the date of full membership and such applicant will not be able to compete for club championship points or club trophies or for any national or international trophies, competitions or records as an accredited member of this club until such dues are paid.

All active flying members shall be required to be members of Model Flying New Zealand.

Senior members shall be those that have attained the age of eighteen years and junior members shall be those that have not yet attained the age of eighteen years.

Provided always that members transferred from another club with similar aims and objects shall be admitted to full membership immediately upon production of evidence of leaving their last club in good standing.

2. RESIGNATIONS

Any member may resign by giving notice of such desire to resign to the Secretary in writing and Club dues shall cease as from the date on which such resignation is lodged with the Secretary, but no refund of the current subscription will be made.

3. ATTENDANCE AT MEETINGS

Any financial member may attend Committee Meetings but may not speak unless invited by the President.

4. MANAGEMENT

The affairs of The Club shall be conducted by a Management Committee (hereinafter referred to as the 'Committee') which shall be elected at the Annual General Meeting from the members of The Club and shall consist of

- g. President
- h. Secretary
- i. Treasurer
- j. Club Captain
- k. Committee members

All Officers are elected for a period of one year but may be re-elected to the same office or another office the following year.

The Secretary and President will arrange the date and venue for each committee meeting and the Secretary shall advise the members of the Committee at least 7 days in advance of the meeting.

Each member of the Committee shall have one vote at each committee meeting the President having a casting vote in addition to his deliberate vote in all cases of equal division. No voting by proxy shall be allowed at committee meetings.

Any member of the Committee failing to attend three consecutive committee meetings shall automatically cease to hold membership of the Committee except in the case of such member being granted leave of absence by the Committee.

Such vacancy shall be termed a casual vacancy. Any casual vacancy occurring in the Committee between Annual General Meetings may be filled by the Committee and any person so appointed shall hold office until the next Annual General Meeting.

The Committee may at any time by resolution passed by two-thirds majority remove from office any committee member if the removal of the person is deemed to be in the best interests of the said Club.

A vacancy caused by expulsion shall be termed as a casual vacancy.

The quorum for a Committee meeting shall be four members.

5. OFFICERS

The officers of the club shall be Patron, President, Treasurer, Secretary, Club Captain and Newsletter Editor.

The President, Secretary, Treasurer, Club Captain and Committee Persons, shall be members of the Management Committee.

6. DUTIES OF THE OFFICERS

- a. **PATRON** The Patron shall officiate in any manner and at his convenience, at the request of the Committee.
- b. **PRESIDENT** Shall preside at all meetings and represent the club at other

functions unless another Office holder of the club is authorised to do so. The President will be responsible for any media statements, both verbal and written and shall provide the Secretary with all transcripts of statements made.

c. TREASURER

Shall -

- Collect and receive all monies due to The Club.
- Pay all debts owing as soon as payment thereof is authorised by the Committee.
- Keep a correct account of all receipts and payments and an account of all assets of The Club.
- Have the custody of the funds of The Club.
- Produce financial statements from time to time as may be required by the Committee.
- To prepare, for each Annual General Meeting of The Club a proper statement of receipts and payments and a balance sheet showing The Club's assets and liabilities made up to 31st March preceding each Annual General Meeting and to have such a statement and balance sheet duly audited by The Club's Auditor and signed and certified as correct by the Auditor, for presentation to each Annual General Meeting.
- To pay all monies received into the account of The Club with The Club's bankers.

d. SECRETARY

Shall-

- Conduct all The Club's correspondence and convene all meetings.
- Keep accurate minutes of all meetings.
- Keep a register of all members and the Classification of each member, including joining date (a requirement of Registrar of Incorporated Societies)
- Act as custodian of the common seal and all books, papers and accounts of the Club and produce same to the Committee whenever called upon to do so.
- Notifies each applicant for membership of the Committee's decision.
- Notifies the Treasurer after each 31st March of all members liable for dues.
- In case in inability to attend any meeting, causes the necessary books and papers to be conveyed to the place of the meeting and handed to the President.

e. **CLUB CAPTAIN**

Shall-

- be in charge of all flying meetings and act in any other manner that the Committee shall direct.
- keep a register of National and Club flying records and furnish any necessary reports to the Committee when called upon.

f. **NEWSLETTER EDITOR** Shall be responsible for the publication of a regular bulletin containing news of The Club's activities to be distributed to the members by email or printed form.

g. **COMMITTEE PERSONS** Shall provide the Committee with such assistance as required and advice and opinion gleaned from the membership.

h. **SUB-COMMITTEES** May be appointed by the Committee to inquire into any matters and shall consist of such member or members of the Committee and/or ordinary, honorary or associate members as may be appointed thereto. The member or members so appointed shall have power to co-opt any member of The Club or New Zealand Model Aeronautical Association for advisory purposes and any members so co-opted may attend any committee meetings at which any report containing or referring to their advice may be presented and may address the Committee on such report but shall have no vote in the Committee.

All such sub-committees shall report back to the Management Committee.

7. AUDITOR & SOLICITOR

An Auditor may be appointed by the Committee to examine all accounts and vouchers of the club and certify the annual accounts presented by the Treasurer and report thereon to each Annual General Meeting.

The committee may appoint a Solicitor when required.

8. GENERAL MEETINGS

Notices of General Meetings shall be given to members by written or printed memoranda despatched by email or ordinary post to the members' last known place of abode. Unless a longer notice is provided to be given for any general meeting, seven days notice shall be given. Notices shall be deemed to be given on the date upon which they could be delivered in the ordinary

course of post. The accidental omission of any member in being given notice shall not invalidate any proceedings at any meeting.

Remits and Notices of Motion shall be notified to members at least seven days before the meeting.

The quorum for a General Meeting shall be 51% of the financial members.

9. THE ANNUAL GENERAL MEETING

The Annual General Meeting of The Club shall be held before the end of May or as soon as the Committee shall be able to convene same.

The time and place of such meeting shall be decided by the Committee not earlier than six months and not later than six weeks prior to each Annual General Meeting. Twenty-one days' notice must be given to all financial members. Notices shall be deemed to be given on the date upon which they could be delivered in the ordinary course of post. The accidental omission of any member in being given notice shall not invalidate any proceedings at any meeting.

The President of The Club for the time being shall preside at all meetings or failing his being able to attend a Chairman be nominated by the assembled members.

The quorum for a General Meeting shall be 51% of the financial members.

The business of each Annual Meeting shall be

- a. The confirmation of any previous Annual General Meeting's minutes.
- b. The adoption of the Treasurer's Annual Statement of Accounts and the President's and Treasurer's reports.
- c. The adoption of a report from the Recording Officer.
- d. Nomination of candidates for election of Officers - can be made in writing to the Secretary at least 14 days in advance of the Annual General Meeting date. Nominations can only be made by Full, Associate, Honorary and Life Members of the Club and must be seconded by two other Full, Associate, Honorary or Life Members. In the absence of nominations prior to the meeting nominations may be taken from the floor. All nominations must have the consent of the nominee.
- e. Such other business of which notice shall have been duly given in

terms of these rules.

10. SPECIAL GENERAL MEETINGS

Special General Meetings of The Club may be called at any time by order of the Committee or on petition executed by at least three members. Such request shall specify the business to be placed before the Special General Meeting and at least seven days notice shall be given of all Special General Meetings. The Committee shall allot the venue of such meetings. In the event of the Committee failing to convene the meeting requested, the petitioners themselves may do so and allot the venue of such meeting. The quorum for a General Meeting shall be 51% of the financial members.

11. ALTERATION OF RULES

The rules of The Club may be altered at any General Meeting of The Club by the enactment of any further rules or by rescission or amendment of any existing rules provided however, no amendment is to be approved if it in any way affects the Income Tax exempt status of the Club in particular Rule 2g and Rule 22, and that seven days notice in writing of the resolution embodying the proposed additions, rescissions or amendments shall have been given to all members and such resolution shall be passed by a majority of at least three-quarters of the members voting, both present personally and by postal vote.

Only financial members shall be entitled to vote.

12. BY-LAWS AND REGULATIONS

The Committee may from time to time, make, alter or revoke any by-laws or regulations relating to

- The issue of aeromodelling certificates
- The awarding of merit badges
- The recording of records.
- The conduct of trials, contests and competitions.

13. VOTING

Voting at each General Meeting

- Each financial member shall be entitled to one vote.
- Life Members shall be entitled to one vote each.
- Proxy voting shall be allowed.
- Voting may be by a show of raised hands or secret ballot. Any two

members shall be entitled to demand that any vote be taken by secret ballot. All matters voted upon shall be decided by simple majority except as may be otherwise stated in the constitution, rules and by-laws of The Club.

- Save as hereinafter set forth each member shall be entitled to one vote.
- The President/Chairman shall have a casting vote in addition to his deliberate vote in all matters of equal division.

14. PROXY VOTING

Any financial member shall be entitled to exercise their vote by proxy on any matter of which notice has been given, and the member is unable to be present. The proxy must be completed on the official form nominating any one other financial member of the club to act on the member's behalf. The form must be delivered to the Secretary prior to the commencement of the meeting.

15. SUBSCRIPTIONS

The Annual Subscriptions for each class of membership are due as of 1st April each year and shall be determined by the committee and members notified no later than the end of February. Life Members and Honorary Members shall not be liable to pay annual subscription.

Members whose fees are over-due one month shall be deemed unfinancial. Such members may be reinstated provided that they pay in full the outstanding membership dues for that financial year. Members unfinancial for one year shall cease to be members of the Club.

New applicants membership dues are payable as from the date of notification of acceptance of membership. The membership status of the applicant will not take effect until such dues are paid. Membership fees for new applicants shall reduce to 50% as from the 1st of November.

16. SUSPENSION OF MEMBERS

The Committee may suspend any member, if in the opinion of the Committee, after due and proper inquiry during which the offending member shall have been heard in his defence, to have behaved in a manner likely to bring the club into disrepute or cause substantial prejudice to it, or its members.

17. EXPULSION OF MEMBERS

A Special General Meeting must be called which the member to be expelled is invited to attend/submit written grounds to refute the allegations.

- The member to be expelled must be given opportunity to defend himself/herself.
- A vote must be taken to decide the member's fate
- The member must be informed in writing of the decision of the meeting.
- Expelled members forfeit their membership fees

18. EXECUTION OF DOCUMENTS & COMMON SEAL

All documents intended to bind The Club shall be executed under the Common Seal of The Club and such execution shall be attested by the President and Secretary and at least one other member of the Committee.

19. THE REGISTERED OFFICE

The Registered Office of The Club shall be decided from time to time by the Committee.

20. BANK ACCOUNT

The Club may open an account with any recognised banking institution and the account shall be operated by three members of the Committee, appointed by the Committee. Any two signatories to withdraw monies and any one signatory to endorse cheques and negotiate documents for the purpose of making deposits.

21. DECLARATION OF INDEMNITY

Every member joining The Club and taking part in Club activities shall do so entirely at his or her own risk and no member shall make any claim against The Club or any officer, member, servant or authorised agent thereof for any injury or loss suffered by any such member through his or her participation in the activities of The Club notwithstanding that such injury or loss may have been caused by the negligence of The Club or any officer, member, servant or authorised agent thereof.

22. AMALGAMATION / WINDING UP

Upon the winding up of The Club the funds if any remaining after paying all liabilities and the expenses of winding up is to be distributed to any amateur sporting body providing any such sporting body is registered with the Inland Revenue Department as an approved non-profit organisation. which the Committee or the liquidator or other such persons conducting the winding up may nominate and failing any such nomination shall be paid over to some

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sporting body meeting the above requirements nominated by the Registrar of Incorporated Societies.

